



waste not paper

410 North Milwaukee Avenue  
Chicago, Illinois 60654

|                  |       |     |  |
|------------------|-------|-----|--|
| company name     |       |     |  |
| contact name     |       |     |  |
| shipping address |       |     |  |
| city             | state | zip |  |
| telephone        | fax   |     |  |
| email            |       |     |  |
| billing address  |       |     |  |
| city             | state | zip |  |
| telephone        | fax   |     |  |
| email            |       |     |  |
| name             |       |     |  |
| position         | date  |     |  |
| signature        |       |     |  |

Please return this form and a copy of your resale certificate by fax to 312-264-0378 or by email to [sales@wastenotpaper.com](mailto:sales@wastenotpaper.com).

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# Resale Certificate

Business Name: \_\_\_\_\_

I Hereby Certify:

1. I hold valid seller's permit number: \_\_\_\_\_

2. I am engaged in the business of selling the following type of tangible personal property:  
\_\_\_\_\_  
\_\_\_\_\_

3. This certificate is for the purchase from **Waste Not Paper** of the item(s) I have listed in paragraph 5 below.

4. I will resell the item(s) listed in paragraph 5 which I am purchasing under this resale certificate in the form of tangible personal property in the regular course of my business operations, and I will do so prior to making any use of the item(s) other than demonstration and display while holding the item(s) for sale in the regular course of my business. I understand that if I use the item(s) purchased under this certificate in any manner other than as just described, I will owe use tax based on each item's purchase price or as otherwise provided by law.

5. Description of property to be purchase for resale: Envelopes, paper and other stationary products.

6. I have read and understand the following: For your information: A person may be guilty of a misdemeanor under Revenue and Taxation Code if the purchaser knows at the time of purchase that he or she will not resell the purchased item prior to any use (other than retention, demonstration or display while holding for resale) and he or she furnished a resale certificate to avoid payment to the seller of an amount as tax. Additionally, a person misusing a resale certificate for personal gain or to avoid the payment of tax is liable, for each purchase, for the tax that would have been due, plus a penalty of 10 percent of the tax or \$500, whichever is more.

|  |  |       |  |      |  |
|--|--|-------|--|------|--|
| name of purchaser  |  |       |  |      |  |
| signature of purchaser's employee of authorized representative |  |       |  |      |  |
| Name of person signing   |  | title |  | date |  |
| address of purchaser   |  |       |  |      |  |
| city   |  | state |  | zip  |  |
| telephone  |  | email |  |      |  |

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